

# Annual Report

## 2019-2020

Boroondara Family Network Inc.  
ABN 43 101 792 011  
Inc No A0037781F

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### **BOARD MEMBERS 201--20**

President: Dianne Sides

Vice-President: Patricia McNally

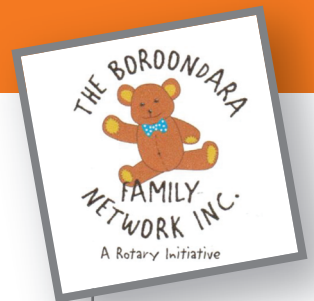
Treasurer: Robert Hogan

Secretary: Wayne Worlidge

Ordinary Member: Ian Bentley

### **STAFF MEMBERS:**

Coordinator: Premala Subramaniam



## PRESIDENT'S REPORT

What a different year we are looking at for 2019 -2020!

Like most organisations, BFN has been impacted by the COVID19 Pandemic.

At the end of calendar year 2019 our organisation was working normally, receiving cases from our referring agencies, pairing clients with volunteers. We had a good number of volunteers and had a training session scheduled for early 2020.

In past Christmas seasons we have found that, as we are not a crisis organisation and many partners and family are more available over this period, the need for our services is quite low and therefore we close our office during this time.

We had barely opened for business again when the virus hit our shore. As our service is dependent on volunteers, we had to closely monitor operations and make changes to our service.

As many of our volunteers are in the at-risk category or are looking after older relatives, they had to step down from home visiting. It soon became apparent that as a service, we were not able to meet face-to-face with our clients.

Our referrals dropped off as our referring agencies were also closing. For the remainder of the year, we have had a number of volunteers who have continued to support their clients by phone conversations.

Our coordinator Prema has decreased her working hours but has always been available on the phone. During this time, we were able to purchase a new computer thanks to receiving a grant from the government.

Prema was able to set up the new computer and has commenced setting up records electronically, enabling much improved presentation of data.

All has not been all negative this year as we have been fortunate enough to receive three grants. Two are for three years, one from the City of Boroondara and the other from Boroondara Cares Foundation. These are both for operations and the third one was for helping with volunteers and included the computer with the rest being used for a number of practical issues for volunteers.

When we are able to start working face to face in the community again, we are in a very good financial position to meet all eventualities.

The committee has continued to meet via Zoom which has enabled us to monitor the COVID situation and initiate changes, as necessary. We have also had the opportunity to do some planning for BFN's future.

The committee and I thank our volunteers most sincerely for their continued support of the Boroondara Family Network. Without our dedicated volunteers we would not exist.

I would like to also thank my executive and the committee for all the work and support they have given to the organisation and myself personally.

I hope 2021 brings a suppression of the influence of the virus and we can get back to helping families in the City of Boroondara.

Dianne Sides  
**PRESIDENT**

## CO-ORDINATOR'S REPORT FOR 2019-20

### (COVID-19 IMPACT ON OUR ORGANISATION)

When COVID -19 started in February, many of our volunteers who are in the vulnerable age group category decided to take a break until the pandemic settled.

We started recruiting more volunteers in March but was unable to proceed with training them before lockdown was introduced.

When COVID-19 restrictions were placed in March, we ceased all home visits and face to face contact. Volunteers who had been paired with clients prior to the lockdown kept in touch remotely.

Clients who were on the waiting list preferred to wait for the situation to improve before deciding if they were going to accept our service.

In early June, face to face contacts resumed somewhat briefly for clients and volunteers who were mutually agreeable to it. However, most of our clients either continued with remote support or ended our service.

We again ceased all home visits at the end of June when the second lockdown was implemented.

The table below shows a timeline on our client numbers for the year.

Month	Before Covid-19							Beginning of COVID	Since Lockdown			
	Jul-2019	Aug-2019	Sep-2019	Oct-2019	Nov-2019	Dec-2019	Jan-2020		Feb-2020	Mar-2020	Apr-2020	May-2020
<b>Clients</b>												
Referred	3	5	2	4	3	1	2	8	3	0	2	2
Assigned	2	4	2	3	1	1	1	3	0	0	1	1
Declined	1	1	0	1	2	0	1	0	1	0	1	0
Waiting List	-	-	-	-	-	-	-	5	2	-	1	1

Table 1: Timeline on our client numbers from 1st July 2019 to 30th June 2020

The BFN received thirty-five (35) referrals from 1st July 2019 to 30th June 2020.

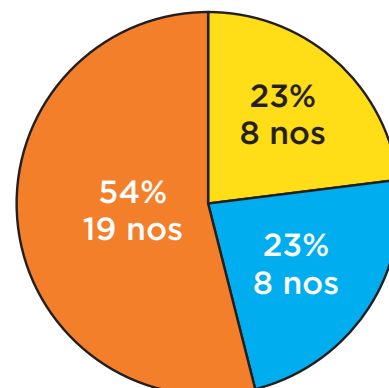
Most referrals (27 cases) came from the Maternal and Child Health Services; 5 cases from Camcare, and 3 self-referred clients.

#### REFERRALS IN 2019, (45 CASES)

- Clients Declined Our Services, 8 nos
- Clients pending COVID-19 situation, 8 nos
- Clients Assigned a Volunteer, 19 nos

#### REASONS CLIENTS DECLINED:

- Not interested (3 persons)
- Service does not suit their need (2 persons)
- Moved away from Boroondara (1 person)
- Due to Covid-19 situation (2 persons)

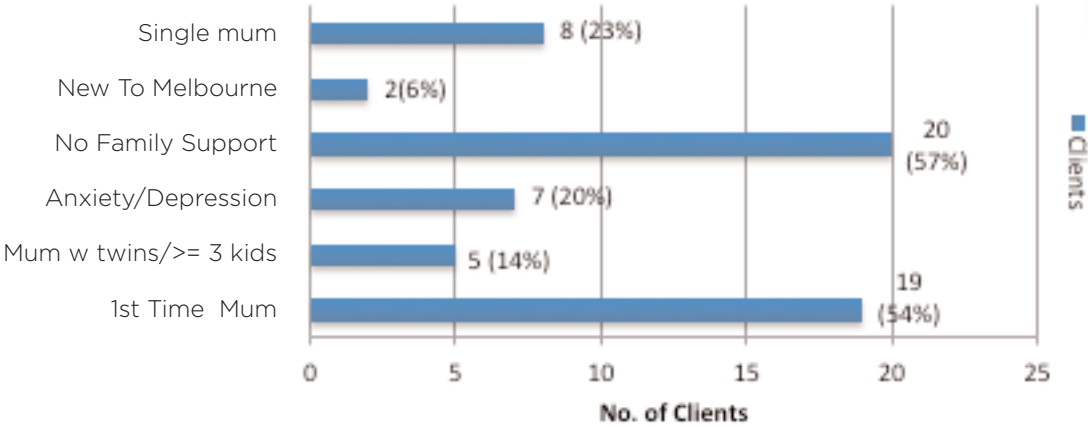


Nineteen (19) clients were assigned a volunteer. Eight (8) referrals declined our service, and the remaining 8 were waiting to be paired or evaluated.

Besides the 35 cases mentioned above, we also had a further 15 active clients from the previous financial year.



### TYPES OF CLIENTS (OUT OF THE 35 REFERRED CLIENTS)



The chart above shows most of our clients have no family support and are first time mums, and nearly a fifth suffer from anxiety. Premala Subramaniam, Coordinator

## TREASURER'S REPORT FOR 2019/20:

It was a strange and unsettling year for everyone with the COVID pandemic.

However, it has been a good year for income and modest year for expenses.

Ongoing support from the Rotary Club of Glenferrie (\$5,000) and Boroondara Cares Foundation (\$10,000) is very important to the financial stability of BFN.

These donations were boosted by the third payment of the triennial grant from City of Boroondara (\$8,895) and a grant (\$3,200) from the Commonwealth Dept of Social Services which was facilitated through the office of Josh Frydenberg.

A new expense of above \$2,000 for Public Liability insurance was generously covered by a donation from Camberwell Rotary (\$3,000).

Salary expenses were down due to reduction in hours caused by coronavirus. Another generous private donation of \$5,000 has assisted BFN in building its reserves back to a more sustainable level.

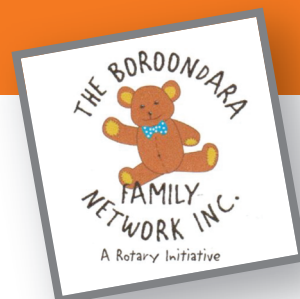
All of these donations and the financial support are greatly appreciated, and the Board is confident the work of BFN is a vital contribution to the community and the health of its families.

Robert Hogan  
TREASURER

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## BALANCE SHEET AS AT 30 JUNE 2020

Assets	2020	2020	2019	2019	2018	2018	2017	2017	2016	2016
Cash on Hand							-		0.00	
Bendigo Bank Cheque AC	29		41.00		41.00		166.67		155.63	
Bendigo Bank Cheque AC with interest	31,670.17		19,555.01		18,275.70		11,805.56		13,276.09	
Bendigo Bank Term Deposits							-		0.00	
Total Bank		31,699.17		19,596.01		18,316.70		11,972.23		13,431.72
<b>Total Assets</b>		<b>31,699.17</b>		<b>19,596.01</b>		<b>18,316.70</b>		<b>11,972.23</b>		<b>13,431.72</b>
<b>Represented by:</b>										
<b>Members Funds</b>										
Retained Funds brought forward		19596.01		18,316.70		11,972.23		13,431.72		12,881.14
Net Surplus for Year		12,103.16		1,279.31		6,344.47		-1,459.49		550.58
<b>Total Members Funds at 30 June 2020</b>		<b>31,699.17</b>		<b>19,596.01</b>		<b>18,316.70</b>		<b>11,972.23</b>		<b>13,431.7</b>



## PROFIT & LOSS AS AT 30 JUNE 2020

INCOME	2020	2020	2019	2019	2018	2018	2017	2017
Bank Interest	36.81		117.23		100.37		130.76	
Member Fees	75.00		105.00		105.00		150.00	
Partnership Grant City of Boroondara		8,895.46		8,678.50		8,500.00		9,693.12
Government Grant C'wealth DSS		3,200.00						
Donations Rotary Club of Glenferrie	5,000.00		5,000.00		5,000.00		5,000.00	
Rotary Club of Camberwell	3,000.00							
Fund Raising (Bunnings)	2,717.65				1,414.20			
Fund Raising (Dance)					640.00			
Bendigo Bank							5,000.00	
Boroondara Cares Foundation	10,000.00		10,000.00		10,000.00			
Private Donations	5,010.00		5,015.00		105.00		164.57	
CWA Camberwell			200.00					
Total Donations		25,727.65		20,215.00		17,159.20		10,164.57
<b>Total Income for Year</b>		<b>37,934.92</b>		<b>29,115.73</b>		<b>25,864.57</b>		<b>20,138.45</b>

EXPENDITURE	2020	2020	2019	2019	2018	2018	2017	2017
Car Mileage	359.66		383.00		323.40		278.58	
Computer Expenses	118.80		90.00		145.07			
Insurance			2,253.00					
Police Checks (Working with children)		60.70		150.17		309.66		148.00
Postage (inc PO Box fee)				163.85		127.00		129.00
Salaries	9,764.00		10,202.50		4,700.25		6,860.09	
Superannuation	1,896.60		2,014.24		1,283.59		1,721.83	
Fringe Benefits	10,200.00		11,000.00		11,229.25		10,849.66	
Tax paid							378.00	
Telephone	539.40		550.63		563.57		422.78	
Training & conference		145.50		125.00		8.20		
Insurance and workers Comp.		2,365.00		405.75		402.22		143.80
Other Expenses (Inc Stationary)		382.10		498.28		427.89		346.00
Bank Fees								
<b>Total Expenditure for Year</b>		<b>25,831.76</b>		<b>27,836.42</b>		<b>19,520.10</b>		<b>21,277.74</b>
<b>Net Surplus/Deficiency for year to June 2017</b>		<b>12,103.16</b>		<b>1,279.31</b>		<b>6,344.47</b>		<b>-1,139.29</b>



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