

# Annual Report

## 2018 - 2019

Boroondara Family Network Inc.  
ABN 43 101 792 011  
Inc No A0037781F

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#### **BOARD MEMBERS 2018-9**

President: Dianne Sides

Vice-President: Patricia McNally

Treasurer: Robert Hogan

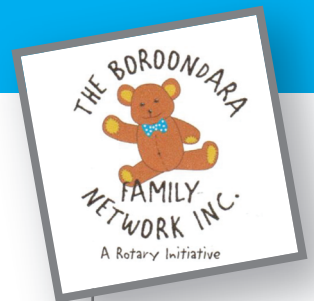
Secretary: Wayne Worladge

Ordinary Member: Lindsay Jones

Ordinary Member: Ian Bentley

#### **STAFF MEMBERS:**

Coordinator: Prema Subramarium



## PRESIDENT'S REPORT

The Boroondara Family Network came into this year as a strong healthy organisation and we have been able to maintain this throughout the year. Our reputation of excellence continues in the community and with other organisations in Boroondara.

The Coordinator networks with our referral agencies keeping our client numbers steady, at the same time supporting our volunteers and clients. Running several training sessions for new volunteers and ongoing training for all volunteers has been very successful this year. The Coordinator's full report can be seen later in this annual report.

Our financial position has been maintained with thanks to the Boroondara Council and Boroondara Cares for their ongoing grants, the Rotary Clubs of Boroondara that have continued to support us financially, and fund raisers by the committee with support from Volunteers and family. Thankyou everyone. To our Treasurer for the time and effort he puts into the organisation, thank you.

This year we have seen our committee grow which enables the workload to be spread but also enables the organisation to grow with new eyes and new ideas. I welcome these new members and we look forward to working with them. To the continuing committee the organisation is very appreciative of their ongoing commitment. Our thanks also go to the Secretary for the enormous and excellent work he does for BFN.

We continue to work towards updating our social media which plays a big roll in our younger clients lives so therefore we need to stay relevant to them. Our website continues to evolve to also maintain its relevance, many thanks to Alisha for giving her time to maintain the website for us.

An organisation such as BFN depends hugely on its volunteers of which we have an amazing group of ladies. The committee and I thank you all for all the caring and time you give to our clients and the organisation.

Finally thank you to everyone for the support given to me throughout the year.

Dianne Sides  
**PRESIDENT**

## CO-ORDINATOR'S REPORT

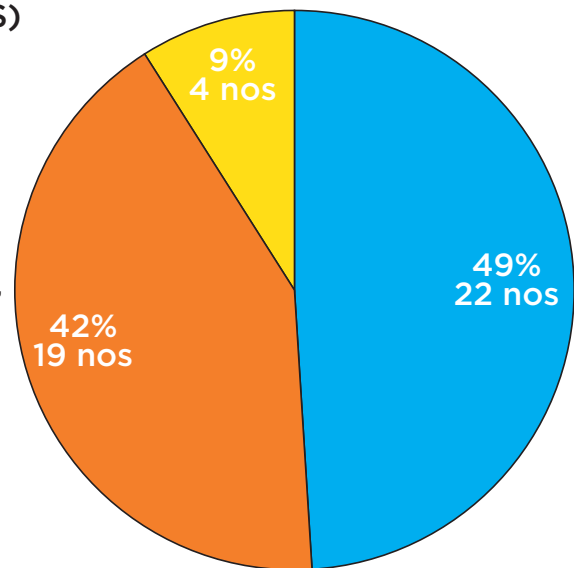
(FROM PREMA SUBRAMANIAM)

The BFN had a total of 45 referrals from 1st July 2018 till 30th June 2019.

The majority of referrals (38 cases) came from the Maternal and Child Health Services; 3 cases from Camcare, 1 case from a clinical psychologist, 2 self referred clients and 1 was to us by a BFN client.

### REFERRALS IN 2019, (45 CASES)

- Clients assigned a volunteer, 22 nos
- Clients declined our services, 19 nos
- Clients unable to be contacted, 4 nos

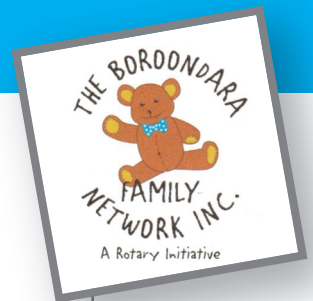


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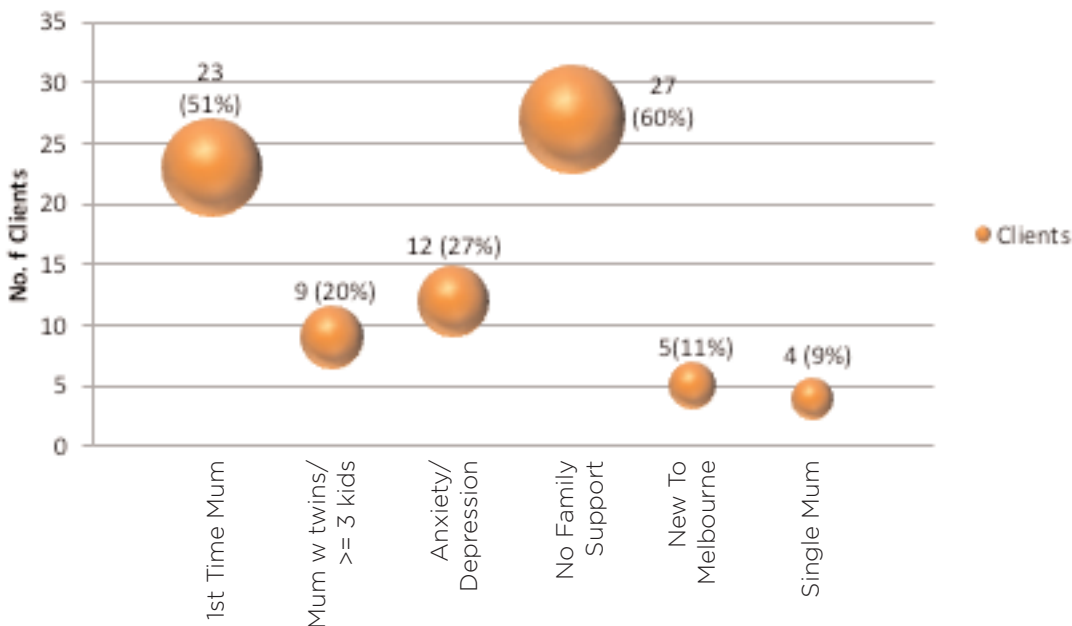
### REFERRALS:

- 33 clients out of the 45 referrals (73%) were paid a visit to be assessed. 8 clients were contacted by phone but declined our services and another 4 referrals could not be contacted.
- Out of the 33 clients visited, we matched 22 clients with a volunteer while the remaining 11 clients decided to do without our assistance.
- The 19 referrals that declined are made up of clients who decided they don't need The BFN, or they need more assistance than we are able to give and phone clients. (We had 10 phone clients.) Phone clients are mums who have had a visit from the coordinator, but for various reasons have not been paired with a volunteer immediately. While the coordinator stays in contact with the client to sort out the issues, the client decides they no longer require our help.

Besides the 45 cases mentioned above, we also had a further 20 existing clients. All of these 20 existing clients have ended with us sometime during this financial year.



**TYPES OF CLIENTS, (OUT OF THE 45 REFERRAL CLIENTS)**



The chart above are some statistics on what our clients are like. Most of our clients have no family support and are 1st time mums, and nearly a third of them suffers from anxiety or depression.

**OUR VOLUNTEERS:**

The BFN is proud of the commitment shown by our volunteers and thank them for their commitment to our service.

We have 22 active volunteers and another 13 registered volunteers who were either taking a break or on holiday.

When a volunteer has a client, the coordinator is in regular touch with them. We also keep in touch with our volunteers regularly via bulletins and newsletters, to inform them of upcoming trainings, information sessions and celebrations days being held by us or in the community.

We conducted 2 training programmes, one in August 2018 and another in May 2019. The volunteer training programme was held over 2 days and we recruited 12 new volunteers within this year. The training included sessions given by professionals from referring agencies i.e. a Maternal and Child Health Nurse and a worker from Camcare.

The opportunity for current volunteers to join a session and share their experiences with the new volunteers is also part of the training. We feel it is very important for our volunteers, who work alone in the community, to interact with each other so they know there is support and to share information.

## FINANCIAL ACCOUNTS FOR THE YEAR ENDED 30/6/2019 TREASURER'S NOTES

On the income side Boroondara Family Network Inc. (BFN) enjoyed greater stability with the second year of the donations from Boroondara Cares Foundation (\$10,000) and the second year of the Triennial Grant from The City of Boroondara (\$8,678) support by what is probably the 20th annual donation from the Rotary Club of Glenferrie (\$5,000).

Income rose to \$29,115 which was just adequate and only reached that level because of a private donation of \$5,000.

Expenses jumped by over \$8,000 to \$27,836 and we would have suffered a deficit without the private donation. We cannot rely on that good fortune in future and must increase our effort to get more money from Rotary Clubs or through grants and fundraising.

There were two main reasons for the expenses increase. The first relates to events of the previous financial year when salary expenses dropped by about \$5,000 due to the illness of the (then) co-ordinator. During the absence of the co-ordinator, the role was run on a volunteer basis for about 3 months with a consequent reduction in salary.

This financial year, Prema, the new co-ordinator has worked the whole year with a resulting increase in salary expense (approx. \$6,000 more). Prema has proved to be a great asset to BFN.

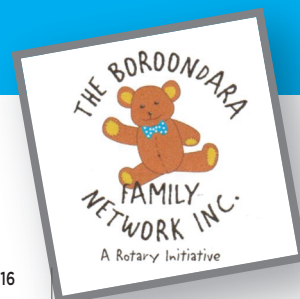
The second reason is that this year is the first financial year that we have had an insurance expense for Public Liability and Personal Accident to cover our committee and volunteers. In the past we have been covered under a Rotary global policy, however this year the underwriter excluded us and other charities that do not have Rotary in their name. The policy cost \$2,253.00 this year and is going to be an ongoing annual expense.

We made a net surplus of \$1,279.31 which sounds good, but it needs to be appreciated that we cannot rely on continued good fortune of large private donations.

Assets on hand at year end were \$19,596 which is a good start for operating costs; however there are no reserves. There really needs to be a greater emphasis on fundraising to allow BFN to grow and succeed in the manner we all wish for.

The Treasurer would like to express his gratitude to President Dianne Sides and Secretary Wayne Worladge for their hard work and contribution during this year.

Robert Hogan  
**TREASURER**



## BALANCE SHEET AS AT 30 JUNE 2019

Assets	2019	2018	2017	2016
Cash on Hand			-	0.00
Bendigo Bank Cheque AC	41.00	41.00	166.67	155.63
Bendigo Bank Cheque AC with interest	19555.01	18,275.70	11,805.56	13276.09
Bendigo Bank Term Deposits			-	0.00
Total Bank	19596.01	18,316.70	11,972.23	13,431.72
<b>Total Assets</b>	<b>19596.01</b>	<b>18,316.70</b>	<b>11,972.23</b>	<b>13,431.32</b>
<b>Represented by:</b>				
<b>Members Funds</b>				
Retained Funds brought forward	18,316.70	11,972.23	13431.72	12881.14
Net Surplus for Year	1279.31	6,344.47	-1459.49	550.58
<b>Total Members Funds at 30 June</b>	<b>19,596.01</b>	<b>18,316.70</b>	<b>11,972.23</b>	<b>13,431.72</b>

## STATEMENT OF INCOME & EXPENDITURE FOR THE YEAR ENDED 30 JUNE 2019

INCOME	2019	2019	2018	2018	2017	2017	2016	2016
Bank Interest		117.23		100.37		130.76		210.24
Member Fees		105.00		105.00		150.00		120.00
Partnership Grant								
City of Boroondara	8,678.50	8,678.50	8,500.00			9,693.12		5,130.00
Donations								
Rotary Club of Glenferrie	5,000.00		5,000.00		5,000.00		5,000.00	
Rotary Club of Balwyn							5,000.00	
Rotary Club of North Balwyn							5,000.00	
Fund Raising (Bunnings)			1,414.20					
Fund Raising (Dance)			640.00					
Bendigo Bank					5,000.00			
Boroondara Cares Found'n	10,000.00		10,000.00					
Private Donations	5,015.00		105.00		164.57		5,025.00	
CWA Camberwell	200.00							
Total Donations		20,215.00		25,659.20		10,164.57		20,025.00
<b>Total Income for Year</b>		<b>29,115.73</b>		<b>25,864.57</b>		<b>20,138.45</b>		<b>25,485.24</b>
<b>EXPENDITURE</b>								
Car Mileage		383.00		323.40		278.58		439.73
Computer Expenses		90.00		145.07				150.00
Insurance		2,253.00						
Police Checks (Working with children)		150.17		309.66		148.00		
Postage (inc PO Box fee)		163.85		127.00		129.00		126.00
Salaries		10,202.50		4,700.25		6,860.09		20933.7
Superannuation		2014.24		1,283.59		1,721.83		1,974.09
Fringe Benefits		11,000.00		11,229.25		10,849.66		
Tax paid						378.00		
Telephone		550.63		563.57		422.78		431.03
Training & conference		125.00		8.20				
WorkCover		405.75		402.22		143.80		471.30
Other Expenses (Inc Stationary)		498.28		427.89		346.00		276.40
Bank Fees								27.50
						320.40		104.91
<b>Total Expenditure for Year</b>		<b>27,836.42</b>		<b>19,520.10</b>		<b>21,598.14</b>		<b>24,934.66</b>
<b>Net Surplus/Deficiency for year to June 2017</b>		<b>1,279.31</b>		<b>6,344.47</b>		<b>-1,459.69</b>		<b>550.58</b>



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