



ANNUAL REPORT 2017-18

ABN 43 101 792 011

Incorporation Number A0037781F

ABOUT US

The Boroondara Family Network (BFN) offers parenting support in the home to families who live in the City of Boroondara and have children under the age of six.

BFN gives comprehensive training to volunteers who have had parenting experience. These volunteers spend up to three hours each visit assisting where required.

BFN is a free community service that can assist:

- Families with newborn babies
- Families new to the area
- Families isolated from traditional supports
- Families from all cultural backgrounds.
- Parents suffering isolation or stress with possible post-natal depression.

The volunteers all have Working with Children checks and Police checks and respect and maintain confidentiality.

Ways that they can assist:

- To provide friendly support
- To assist families in the parenting of babies and young children
- To help the family to access other appropriate services in the community
- To guide and encourage community involvement and use of community facilities that make life easier and more enjoyable.

The Boroondara Family Network is a community-assisted Rotary initiative which recognizes the value of the family. A program co-ordinator is employed to provide a link between referring organisations, Maternal Health services, volunteers and families and to support and advise the volunteers and families.

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PRESIDENT'S REPORT

The Boroondara Family Network finished 2017 struggling in several directions. The coordinator had to take leave due to health issues, several committee members finished due to other commitments and finances were not as good as we would have liked.

I am extremely pleased to say due to the hard work of everyone involved in BFN we are finishing 2018 in a much more positive position. A new Coordinator was employed in February. She has held several volunteer trainings which has brought our volunteer numbers back. This in turn has brought our client numbers back up. She has worked on modernising our databases and has done lots of networking in the community.

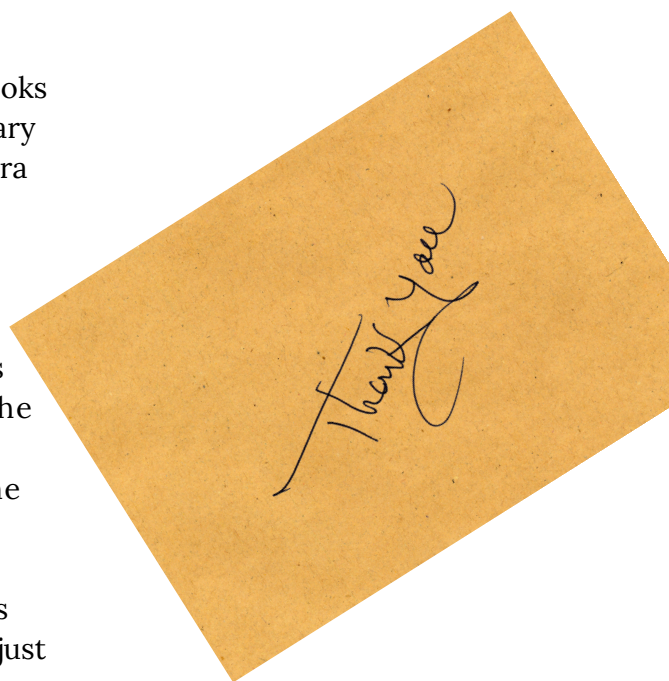
Behind the scenes has also seen lots of work, changes on the committee - a new Secretary came on board which has enabled us to work on many things including updating the constitution, many thanks for your hard work Wayne.

Our treasurer continues to work tirelessly keeping the books in order. And thanks to both the treasurer and the secretary we have been awarded a three-year grant from Boroondara Cares.

Thanks to the generosity of a friend of BFN we now have a modern user-friendly and easy to update website. The website has lots of information or links for clients or someone looking for parenting help. The friend is keeping the site updated and is happy to continue. The Facebook page will be addressed in the new year.

During the year we participated in a project with students from Swinburne University. There was no financial cost; just some management time. The students looked at how we may be able to offer our service to our clients and the community in the future. On completion the committee looked in detail at the study and while it started many conversations the main thing to come out of it for now was the need to update our social media. As I have mentioned we are well on the way to achieving this.

"I am extremely pleased to say due to the hard work of everyone involved in BFN we are finishing 2018 in a much more positive position."



PRESIDENT'S REPORT (Cont'd.)

Another big job also undertaken during this year was to sort our achieves and get them all in one place, this is close to completion.

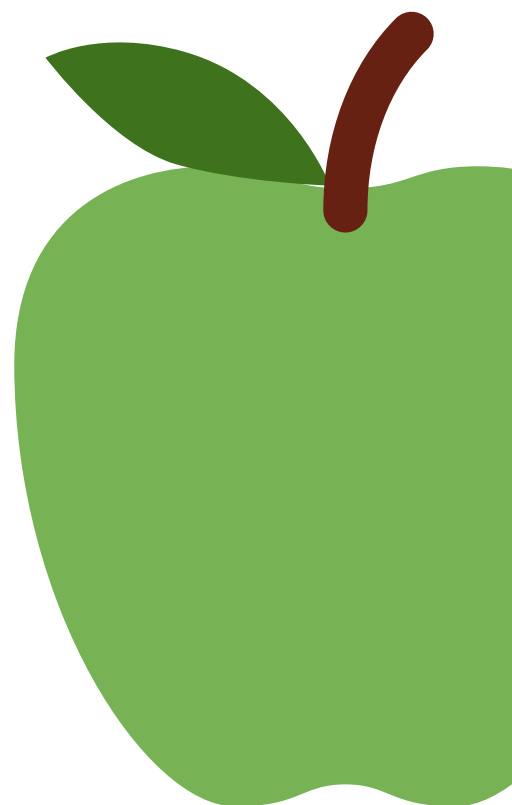
Sadly, we have had to farewell 2 members of the committee. Faye Powell was a volunteer and committee member and has worked tirelessly for our organisation. Sadly her husband has had health issues this year and she finds her time is needed to care for him. We thank her very much for all she has done for our organisation. Amanda Peters, who started as a volunteer, moved on to be the Coordinator and then a committee member is looking at a very busy time ahead as she studies for her PHD. Many, many thanks Amanda and we wish you well, and every success with your studies.

BFN is a much healthier organisation but we still need to work hard towards maintaining what we have achieved this year and to maintain our finances. Fund raising is always a difficult area in any NFP organisation particularly small organisations like BFN but we will continue trying for grants and donations etc.

We thank the Rotary Clubs that have supported us during the past year and look forward to continuing a relationship with them in the coming year.

Finally thank you to everyone who has supported me during the year, particularly Robert and Wayne who have both been exceptional with the time and energy they have given to me and BFN.

Dianne Sides
President



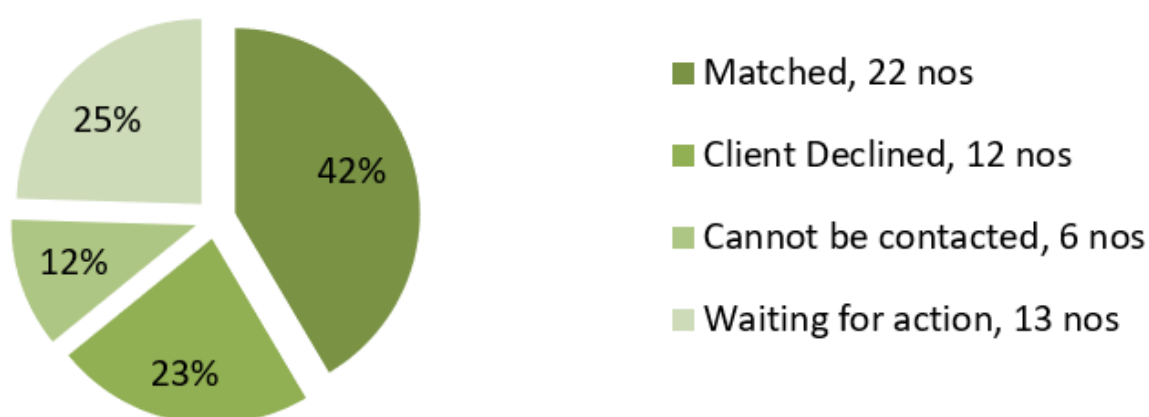
"We thank the Rotary Clubs that have supported us during the past year and look forward to continuing a relationship with them in the coming year."

CO-ORDINATOR'S REPORT

The BFN had a total of 52 referrals in 2018.

The majority of referrals, 49, came from the Maternal and Child Health Services; 1 case from Camcare, 1 case from a clinical psychologist and 1 self referred client.

Referrals in 2018 [No's. 52]



- We matched 22 clients with a volunteer.
- The 12 referrals who declined are made up of clients who decide they don't need BFN, or they need more assistance than we are able to give and phone clients. Phone clients are mums who have had a visit from the coordinator, but for various reasons have not been paired with a volunteer immediately. While the coordinator stays in contact with the client to sort out the issues, the client decides they do not require our services.
- The 13 referrals waiting for action, 10 have been visited and are on our waiting list. These clients were visited at the end of the year which is a different time for families, clients often have more family available to support them and BFN has less volunteers available. Due to these circumstances these clients will be reviewed early in the coming year.

Matched Clients

- We continue to visit 13 clients.
- 9 clients have ended our services within the year.
- 10 clients are 1st time mums.
- 5 clients with twins.

Brought forward from 2017

- 7 active cases were being services in 2018.
- We have ended 4 of these cases and 3 are still active as of Dec 2018.

CO-ORDINATOR'S REPORT (Cont'd.)

Our Volunteers

The BFN is proud of the commitment shown by our volunteers and thank them for their commitment to our service. As of at the end of 2018, we have 32 volunteers.

14 volunteers are with clients, 8 are available to take on new clients, and 10 are either taking a break or travelling. It is anticipated that more volunteers will return to active duties in 2019.

When a volunteer has a client, the coordinator is in regular touch with them. We also keep in touch with our volunteers regularly via bulletins and newsletters, to inform them of upcoming trainings, information sessions and celebrations days being held by us or in the community.

A morning tea was held in November to show our appreciation to the volunteers and also gave me the chance to meet some volunteers face to face who were already working with BFN when I joined the organisation earlier this year

Volunteer Training

Two volunteer training sessions were held in May and August. The volunteer training programme was held over 2 days and recruited a total of 11 new volunteers in 2018. The training included sessions given by professionals from referring agencies for example a Maternal and Child Health Nurse and a worker from Camcare. The opportunity for current volunteers to join a session and share their experiences with the new volunteers is also part of the training. It is very important for our volunteers, who work alone in the community, to interact with each other so they know there is support and to share information.

Coordinators Activities:

As the coordinator, I have attended a Workshop, "Engaging and Retaining Baby Boomer Volunteers" held for Volunteer Managers by Boroondara Volunteer Resource Centre (BVRC). Also, BVRC Member network meetings.

Prema Subramaniam
Co-ordinator

32

We now have 32 volunteers.
14 volunteers are with clients,
10 are either taking a break
or away and 8 are available to
take on clients.

FINANCIAL REPORT FOR THE YEAR ENDED 3/6/2018

Notes to the Accounts

There were three significant events which impacted on the accounts for the period to 30/6/18.

The first was the approval of our application for a City of Boroondara Triennial Grant for the amount of \$8,500.000 per year, totaling \$25,500 over 3 years. The first payment was received in November 2017.

The second event was approval of our request for support from Boroondara Cares Foundation, which is made up of the eight Rotary Clubs of Boroondara. The Foundation decided to grant BFN \$30,000 over 3 years in three payments of \$10,000, the first of which was received in March, 2018.

The third event was the long-term illness of our co-ordinator Trish McNally which has subsequently led to her resignation. Due to her illness BFN was largely run on a volunteer basis by President Dianne Sides and Vice President Amanda Peters over the period December, January and most of February until our new co-ordinator Prema Subramaniam was appointed. Prema's training was also supported by the above personnel.

The effect on the accounts was a considerably lower salary expense over those 3 months.

The Treasurer would like to express his gratitude to President Sides and Vice President Peters for their selfless contribution in time of great need.

Robert Hogan
Treasurer



\$25,000
Over 3 Years
\$30,000
Over 3 Years

FINANCIAL RECORDS 2017-18

BOROONDARA FAMILY NETWORK INC

Statement of Income & Expenditure for the year ended 30 June 2018

INCOME	2018	2017	2016	2015
Bank Interest	100.37	130.78	210.24	223.55
Member Fees	105.00	150.00	120.00	
Partnership Grant City of Boroondara	8,500.00	9,693.12	5,130.00	5,000.00
Donations Rotary Club of Glenferrie	5,000.00	5,000.00	5,000.00	5,000.00
Rotary Club of Balwyn			5,000.00	5,000.00
Rotary Club of North Balwyn			5,000.00	
Fund Raising (Bunnings)	1,414.20			1,371.60
Fund Raising (Dance)	640.00			
Bendigo Bank		5,000.00		
Boroondara Cares Found'n	10,000.00			
Private Donations	105.00	164.57	5,025.00	
Total Donations	25,659.20	10,164.57	20,025.00	11,371.60
Total Income for Year	25,864.57	20,138.45	25,485.24	16,595.15
EXPENDITURE				
Car Mileage	323.40	278.58	439.73	118.95
Computer Expenses	145.07		150.00	701.08
Consumer Affairs				
Advertising				378.79
Police Checks (Working with children)	309.66	148.00		114.80
Postage (inc PO Box fee)	127.00	129.00	126.00	131.00
Salaries	4,700.25	6,860.09	20933.7	20,510.08
Superannuation	1,283.59	1,721.83	1,974.09	
Fringe Benefits	11,229.25	10,849.66		
Tax paid		378.00		
Telephone	563.57	422.78	431.03	232.67
Training & conference	8.20			
WorkCover	402.22	143.80	471.30	204.60
Other Expenses (Inc Stationary)	427.89	346.00	276.40	54.85
Bank Fees			27.50	
Conference Expense		320.40	104.91	
Total Expenditure for Year	19,520.10	21,598.14	24,934.66	22,446.82
Net Surplus/Deficiency for year to June 2017	6,344.47	-1,459.69	550.58	-5,851.67

FINANCIAL RECORDS 2017-18 (Cont'd.)

BOROONDARA FAMILY NETWORK INC

Balance Sheet as at 30 June 2017

Assets	2018	2017	2016	2015
Cash on Hand		-	0.00	0.00
Bendigo Bank Cheque AC	41.00	166.67	155.83	7846.54
Bendigo Bank Cheque AC with interest	18,275.70	11,805.56	13,276.09	
Bendigo Bank Term Deposits		-	0.00	5,034.60
Total Bank	18,316.70	11,972.23	13,431.72	12,881.14
Total Assets	18,316.70	11,972.23	13,431.72	12,881.14
Represented by:				
Members Funds				
Retained Funds brought forward	11,972.23	13,431.72	12,881.14	19,366.12
Net Surplus for Year	6,344.47	-1,459.49	550.58	(5,851.67)
Total Members Funds at 30 June 2017	18,316.70	11,972.23	13,431.72	12,881.14

End



Supported by
Boroondara City Council
and...

